

## **NHFOA Council Meeting**

**8/20/2020**

### **Councilor Lafond's House, Bedford**

#### **Attendance**

#### **Officers**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Jeff Delois (Chairman)          | <input type="checkbox"/> <u>Vacant</u> (President)             |
| <input checked="" type="checkbox"/> Richard Tracy (President-Elect) | <input checked="" type="checkbox"/> Ernie Clark (Commissioner) |
| <input checked="" type="checkbox"/> Jim Presher (Treasurer)         | <input type="checkbox"/> Richard Brownley (Secretary)          |

#### **Council**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Mike Parkin     | <input checked="" type="checkbox"/> John Jaskolka    |
| <input checked="" type="checkbox"/> Michael Lafond  | <input checked="" type="checkbox"/> Kyle Scofield    |
| <input checked="" type="checkbox"/> Richard Parslow | <input checked="" type="checkbox"/> Mark Cherbonneau |
| <input checked="" type="checkbox"/> Greg Sarette    |  |

Meeting called to order by Chairman Delois at 7:05 P.M.

#### **May Meeting Minutes**

There were no minutes available for approval.

#### **Treasurer's Report**

Treasurer Presher emailed to Council in advance of the meeting the Treasurer's Report for July. Councilor Cherbonneau motioned to accept the Treasurer's report, seconded by Councilor Lafond. Treasurer noted that from now on there will be a monthly report for the Scholarship Fund as well as the Operating account. No discussion. Motion carried unanimously.

#### **Commissioners' Report**

a) President vacancy – President Sevigny resigned from NHFOA effective August 8, 2020. The Council regrettably accepted his resignation and acknowledged Ron's many years of dedication to NHFOA.

Commissioner Clark reviewed resignation of President Sevigny and steps to replace. Council will select someone in December to replace Sevigny. President-Elect Dick Tracy is now President. Chairman Delois stated that he will put out request for those who might be interested in filling out the President term.

b) Out-of-state officials- Commissioner stated that we have a new member who was officiating in MA, Hank Golic. Mr. Golic resides in Pelham so he is not considered an out-of-state official. Commissioner provided the Council, by email, the procedure for out-of-state officials who want to become members of NHFOA. There is concern about officials from adjoining states wanting to join NHFOA because football seasons have been canceled in their states. Discussion on pros and cons of accepting out-of-state applicants and the potential of current members schedules being reduced.

c) Former NHFOA members wishing to return – A member had posed the question to the Council about what happens if a former member wants to return. There was discussion about returning former members and requirements to return. Do we want to reach out to former NHFOA members and current college officials?

d) Covid-19 protocol – Commissioner reviewed a letter/form entitled - **NHFOA Member Assumption of Risk and Liability Relating to Coronavirus/COVID-19**. The Commissioner proposed that this letter must be signed by members if they are going to officiate this year. The form must be signed and returned to the Commissioner. **Motion:** Councilor Sarette, moved that the letter be sent to members for their signature and that the signed form be returned to the Commissioner if they wish to officiate this year. The letter/form to be returned to the Commissioner by mail or scanned and emailed. Seconded by Councilor Parslow. Discussion followed. Chairman Delois asked for a vote. All were in favor.

Commissioner reviewed slide show concerning protocol for protecting officials which former President Sevigny had prepared for the State meeting. He was unable to present this because of technical difficulties that evening. The Commissioner will update this and get it out to membership. We need to be consistent with these procedures from week to week. Discussion followed about running the chains on the home field side, towels to keep the ball clean, and the wearing of gloves? There was also discussion about having the offensive team ball persons placing cleaning and placing the ball between plays

e) Added private schools – Commissioner sent a letter to schools asking schools for status of season. Has heard from several but not from all. Still a huge unknown.

Did hear back from Proctor. No Evergreen League football this year. But the four New Hampshire schools plan on playing each other. The AD at Proctor also informed the Commissioner that Mr. Jay Kelly will be providing officials for those games this year and NHFOA officials would not be needed. Commissioner reviewed his response to Proctor stating concerns about using non NHFOA officials and that would result NHFOA officials not being available in the future.

#### Old Business

- a) Plans for local meetings. Councilor Scofield updated Council on potential use of Arbiter for local meetings. He also told the Council that member William Smallwood, appointed by President Sevigny prior to his resignation from the Tech Committee chairmanship, has accepted the position and the challenge. Brad Winn has also agreed to serve as a member of the Tech Committee. Councilor Scofield will also be the Council liaison. Arbiter has upload ability which could provide training for local meetings. President Tracy and Councilor Parkin agreed to work with Commissioner to confirm access to Arbiter. **Motion** by Councilor Scofield to proceed with possible use of Arbiter and to potentially reschedule the local meeting and State meeting dates to allow for work between Curriculum and Technology Committees. Second by Councilor Parslow. All in favor.
- b) Councilor Parkin brought up his concern about having passwords and access codes in possession of only one person. Suggested that this should be shared so that if anything were to happen to an individual there would be the ability to operated without disruption. It was agreed that this was a good idea and that Councilor Parkin will explore how to share this information.

Commissioner Clark informed the committee that Arbiter access codes and NHFOA.Comm email address and files are shared with two trustworthy confidants Treasurer Jim Presher and Technology Advisor John Reardon. Commissioner Clark has extended limited administrative rights to seven members to allow access to HUB portion of Arbiter. These members do not have access to game assignment section of Arbiter.

- c) Recruitment and Retention Committee (Scofield) Held first in person meeting at Londonderry – Doing very well.
- d) Disciplinary Committee (Tracy, Jaskolka, Parkin) Parkin to fill vacancy
- e) Background Screening Committee (Parkin, Tracy) Parkin to fill vacancy
- f) Tech committee (Smallwood) Smallwood now Chairman

#### New Business

1. Councilor Scofield made a **motion** that members could receive credit for local meetings by attending an apprentice class on line. Seconded by Councilor Lafond. Scofield stated that the rules review are all recorded and would provide members with quality training while allowing another opportunity for flexibility in getting meeting credit. Motion passed unanimously.

2. Councilor Scofield stated that as a Council there was a need to step up and do more. He felt that too much responsibility was falling on the Commissioner and that he was unfairly forced to pick up the slack.
3. Councilor Sarette moved that Council enter into non-public session for discussion of a personnel matter. Second by Councilor Lafond. All were in favor. In non-public session at 8:35 PM.
4. Councilor Sarrette moved to close the non-public session and return to public session. Second by Councilor Lafond. All were in favor. Out of non-public session at 8:47.
5. With there being no additional business to come before the Council, Councilor Lafond moved to adjourn. Seconded by Councilor Scofield. No discussion.  
Motion carried unanimously

Meeting adjourned: 8:50 P.M.

Respectfully submitted,

Jim Presher, Treasurer