

CONSTITUTION/BY-LAW COMMITTEE

CHAIR: President NHFOA

FUNCTION: This committee will review all submissions involving the Constitution and By-Laws of NHFOA referred to it by the NHFOA Council. The committee will reach out to submitters to understand the proposed amendments, debate the proposal(s) to develop impacts on NHFOA, members and schools, identify conflicts with other sections of the NHFOA Constitution and By-Laws, and develop and present recommendations to the Council.

MECHANICS COMMITTEE

CHAIR: Mechanics Supervisor

FUNCTION: Advances mechanic changes and considers change submissions by the NHFOA Council or membership. Develop and present recommendations to the Council. This committee develops the curriculum for the local meetings.

UNIFORM COMMITTEE

CHAIR: Council member appointed by the President

FUNCTION: Advances uniform changes and considers change submissions by the NHFOA Council or membership. Develop and present recommendations to the Council.

DISCIPLINARY, GRIEVANCE AND WAIVER COMMITTEE

CHAIR: President Elect

FUNCTION:

- a. Discipline: This committee investigates, conducts meetings and determines appropriate corrective action for “non-field” actions by a member that violates NHFOA requirements, rules and procedures.
- b. Grievance: This committee investigates, conducts meetings and determines the validity of the grievance and determines appropriate disposition.
- c. Waivers: This committee investigates, conducts meetings and determines the validity of the waiver request and determines appropriate disposition.

BACKGROUND SCREENING COMMITTEE

CHAIR: Council member appointed by the President

FUNCTION: This committee coordinates with the Apprentice Chair (for new members) and the Commissioner (for transfer and reinstatement members) to identify members needing a background check. The committee prepares the necessary paperwork, obtains necessary signatures, and submits the forms, through the NHFOA Treasurer, to the NH State Police for processing.

SOCIAL AND BEREAVEMENT COMMITTEE

CHAIR: NHFOA Officer or Council member appointed by the President

FUNCTION: This committee ensures that appropriate condolences are presented to NHFOA members (former and current) and their immediate and limited extended families.

STATE MEETING CURRICULUM COMMITTEE

CHAIR: Council member appointed by the President

FUNCTION: This committee plans the content for the three state meetings held during each fall football season.

SCHOLARSHIP COMMITTEE

CHAIR: Council member appointed by the President

FUNCTION: This committee considers sources necessary to ensure scholarship funds are available on a continuing basis. The committee develops the school selection criteria and selects the schools for the scholarship with consent of the Council.

POLICY AND PROCEDURES COMMITTEE

CHAIR: Council member appointed by the President

FUNCTION: This committee is responsible for ensuring Council approved policies and procedures are properly formatted and posted to the NHFOA Website. The committee may also be tasked by the Council to develop a policy or procedure to address a matter for consideration by the Council.

OBSERVATION COMMITTEE

CHAIR: Council member appointed by the President

FUNCTION: This committee is responsible for the planning and conduct of any on-field observations at approved jamborees when those observations are mandatory and in lieu of a mechanic meeting/event. The committee is also responsible for the development and execution of a Council approved individual on-field observation program.

RECRUITMENT AND RETENTION COMMITTEE

CHAIR: Council member appointed by the President

FUNCTION: This committee develops plans and programs for the recruiting of new members and the retention of current members.

TECHNOLOGY COMMITTEE

CHAIR: Council member appointed by the President

FUNCTION: This committee considers the use of technology to enhance the operation of NHFOA. This includes developing parameters for the use of social media for recruiting and member information dissemination, evaluating digital programs being considered for use by NHFOA, and for recommending any purchase of any technology.

COMMUNICATIONS COMMITTEE

CHAIR: Council member appointed by the President

FUNCTION: This committee is responsible for early dissemination of NHFOA information to the membership. This includes Council meeting information and NHIAA information provided by the Commissioner. The committee serves as a conduit for the membership to present ideas and concerns, ensuring the information is provided to the NHFOA Officers and Council for consideration or action, and ensuring appropriate responses are provided.